



## CHRIST THE SAVIOUR CE PRIMARY SCHOOL

### HOUSE CAPTAIN JOB DESCRIPTION

The most important aspects of this post are concerned with establishing and maintaining a good spirit in the school. Hard work and dedication, as well as confidence and flexibility are needed. The following is a list of tasks and responsibilities that the House Captain would be expected to carry out:

- To be a role model in terms of attitude, attendance, behaviour, manners and appearance to all members of the house
- To liaise with other House Captains and meet regularly with them and with the school leadership group
- To assist a member of staff on his/her lunchtime duties on both sites
- To help supervise house activities that may include:
  - organisation of Christmas and summer fairs
  - inter-house competitions
  - charity and fund raising events
  - awarding house points
  - presenting weekly awards to pupils with the most house points
  - organising house assemblies and events
  - advising and supporting younger pupils
  - showing visitors around the school
  - assisting SLT during the carol service
  - attending school functions as required
  - carrying out any other duties as required
  - present an end of term report to the school in the final assembly
- To wear the house captain's badge