



CHRIST THE SAVIOUR C.E. PRIMARY SCHOOL

The Grove, London W5 5DX | New Broadway, London W5 2XA
www.ctsprimary.org.uk | admin@cts-school.org | 020 8249 6800 | Headteacher: Mrs K. Tramoni

Tuesday, 18th May 2021

New Reception Pupils 2021/22

Dear Parents,

We are delighted you have accepted the offer of a place for your child at Christ the Saviour for September 2021 and we warmly welcome you to our thriving school community.

Historically, at this time of year we have welcomed parents to our Reception Welcome Evening where you would meet our staff and go through some of our school routines and expectations. Unfortunately, in this ever changing school landscape, we are unable to host our Welcome Evening on site as it is difficult to anticipate the restrictions on large gatherings in the near future. We are mindful that this is an exciting time for you and your child and we are working hard to find ways to support our new families and to celebrate and engage with you so you can feel part of our school community.

Reception Welcome Presentation

We know you may have many questions about your child starting school in September and we hope we will be able to answer these for you. We will send a video presentation to new parents which we hope will capture the school's ethos and values as well as answer some of the questions you may have. If you would like to ask a question please email these to our Grove Site office: grove@cts-school.org and we will try to answer any generic questions in our presentation which will be emailed to parents before the end of June.

All About Me

We would be grateful if you could complete the attached form with your child and take a photograph or scan and email this back to the school to help us with our transition planning for our new Reception pupils. If you could email these back to the Grove Office: grove@cts-school.org with the subject **Reception 2021** and your child's full name that would be really helpful!

We will send you back a similar sheet with information about your child's class teacher including their interests, hobbies and favourite food before the Summer holiday to share with your child.

Starting Date

Week beginning Monday 6th September

Interviews to meet the class teacher. We will send a letter to parents with information about your child's class, class teacher and teaching assistant and your interview time before the end of June.

Week beginning Monday 13th September

Reception pupils will attend school for half days from 8.30am until 11.45am.

Week beginning Monday 20th September

Reception pupils will attend school for full days and commence their usual timetable from 8.30am until 3.15pm.

In line with current DfE guidance we are currently operating a staggered timetable for drop off and collection of pupils. If we continue a staggered timetable from September 2021 the above times may change by 15 minutes.

Uniform

Information about our school uniform, of which we are very proud, can be found on our school website. Some uniform items are colour coded by house. If your child has a sibling at the school they will be in the same house as their sibling. New families will be allocated a house when they receive information about their class so we advise you to wait until you receive this information before you purchase your child's school uniform.

School Website

We hope you will be able to find lots of information about our school here: ctsprimary.org.uk. You may like to browse through the website with your child to see some of our wonderful children in their learning environment at school.

PTA

We have a thriving Parent Teacher Association and when you join the school you will immediately become part of this community. If you are interested in getting involved in one of our PTA initiatives or fundraising events or to get a general idea about some of the ways our PTA support the school please see their pages on our website or join their Facebook page - [@ChristTheSaviourSchoolPTA](https://www.facebook.com/ChristTheSaviourSchoolPTA)

Special Educational Needs

If your child has any special educational needs that the school is not already aware of we will arrange a meeting with their current Nursery or we may call you for some more information. Please email grove@cts-school.org giving your child's name, their current Nursery setting (if appropriate) and the details of any educational professionals who work with your child so we can prepare for their transition.

Pupil Registration

We use Arbor to communicate with parents via email or text message, this proves to be a quick and efficient means of communication. We encourage parents to use this system to update contact arrangements and medical needs and check your child's attendance as regularly as you wish. You will shortly receive an email link to this portal from Arbor (please check your junk mail.) We ask you to log in and add the following information as soon as possible as some of this information is required to support your child's transition to school:

- 3 emergency contacts
- Ethnicity
- Religion
- All Consents
- Medical information (including GP Surgery and any medical needs)

We look forward to welcoming you into our vibrant school community and working in partnership with you in the coming months and years ahead.

Best wishes,

Mrs K Tramoni
Headteacher

Ms G Valentin
Deputy Headteacher

Miss S Raj
EYFS Assistant Headteacher