



CHRIST THE SAVIOUR
CHURCH OF ENGLAND
PRIMARY SCHOOL

Broadway Site (Main Site)
Spring Bridge Road
Ealing
London
W5 2AA

Headteacher - Katie Tramoni

ctssch.pta@gmail.com

Minutes of PTA Meeting

Meeting: PTA AGM Date: Tuesday 6 October 2026		
Venue: Broadway Site School Hall Time: 7:30pm		
	Item	Owner
1	Those present <u>Chair</u> Emily Murphy (EM) <u>Current Committee Members</u> Stephanie Crombach (SC) Tamsin Newman (TN) Marian Labib (ML) <u>Parents</u> Jantira Raftery (JR) Irena Bozhilova (IB) Luke Carr Sherry Adhami <u>School Senior Leadership Team (SLT)</u> Katie Tramoni (KT) – Headteacher Diane Harris (DH) – Assistant Headteacher	
2	Apologies for Absence Received from: Sarah Beattie Joanna Bartocha Dimitra Petrelli Becky Blackwell Donna Elsey	

	Victoria Maskens Helen Ward Annabel Young	
3	Welcome EM welcomed everyone, introduced herself and ran through the agenda for the AGM. EM also reminded the meeting of the PTA's two main objectives being: (1) PTA as a way of connecting parents with the school community via events, WhatsApp groups, social media and creating opportunities for parents to get involved and share ideas. (2) PTA as a fundraising entity. The PTA's fundraising allows money to be reinvested into the school to buy additional resources and contribute towards experiences and opportunities for our children, which would not be otherwise. EM noted that the PTA is run by a committee of volunteers ably assisted by the SLT, a host of volunteers from the school's parent and carer base – as well as the wider business and local community.	EM
4	Approval of minutes from last meeting held on 7 October 2025 ML introduced herself as current PTA secretary and noted the apologies for absence as recorded at item 2 above. ML noted that there were various items needed for approval throughout the meeting, the first of which were the last AGM minutes from 2025. The minutes were approved as a correct record of the meeting. Proposed by: EM Seconded by: IB	ML
5	Chair's Report EM introduced herself and thanked the PTA committee, KT and DH and all of the SLT for their support in the past year. EM noted it had been a busy first year as PTA Chair, and she was incredibly proud of what the PTA has achieved together. There have been plenty of events, lots of fundraising, new ideas, some challenges along the way and, most importantly, lots of people giving their time and support to help make a difference to our school. EM noted what worked well in the past year: - More events that bring families and the wider school community together - Fundraising that is straightforward and accessible to parents	EM

	- Increasing our presence and communication on social media - Building relationships with local businesses and potential sponsors - Creating more opportunities for parents to volunteer and get involved EM also reported on areas where the PTA could improve: - Planning events and volunteer recruitment further in advance - Making communication clearer and more consistent - Making sure the amount of volunteer time required is worthwhile - Looking for sustainable fundraising opportunities - Making it easier for parents to get involved, even if they only have a small amount of time - Most importantly, making sure the PTA is listening to what parents actually want. EM discussed a priority for the PTA in the coming year: parent opinion and feedback. EM noted that our parents have plenty of ideas, suggestions and opinions about what the PTA should be doing, so rather than guessing what people want, the PTA wants to ask. The PTA would shortly be sending out a parent survey to find out: - Which events parents enjoy - What they would like to see more of - What they don't feel works - What fundraising ideas they would support - How parents would like to get involved - How PTA communication can be improved EM also noted that the PTA had a desire to make better use of social media, not just to advertise events, but to use it as a way of building our PTA network. A stronger online presence would give the committee and volunteers opportunities to reach people and businesses beyond the school gates. EM listed the PTA's priorities for 2026/27: - Not just a focus on raising more money (although important) but building a PTA that parents feel connected to, informed about and genuinely want to be part of. - Refreshing events and bringing something new to the school community: - o At the 2025 Christmas Fair, the PTA was delighted to have the voluntary support of Trailfinders Rugby Club, who came along and participated completely free of charge. Their involvement was hugely appreciated and, importantly, has helped the PTA to strengthen our relationship with a fantastic local organisation. - o At the Summer Fair, the PTA introduced a number of new attractions and local partnerships, including Froyo, a local frozen yoghurt business, which proved to be a huge hit with both children and adults. The PTA particularly liked that their electric van provided a more environmentally conscious alternative to the traditional ice cream van, whilst still giving families a fun treat to enjoy. The PTA also introduced a Candyfloss stall, which was incredibly popular, and welcomed the Ealing Fire Brigade, who brought along their fire engine. This was a particular highlight for the children, who were thrilled to get up close to the fire truck and meet the firefighters.	
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	○ EM noted another new element was having one of the school's own parents, who is a DJ, provide the music and spin tracks throughout the Summer Fair. This created a fantastic atmosphere and demonstrated the value of drawing on the skills and talents within the school community. - Learning from events and looking ahead. Whilst both fairs did not raise quite as much as the previous year, EM noted that attendance and ticket sales were lower, which naturally had an impact on overall income. This has highlighted areas where the PTA can improve. Going forward, the PTA would like to put much more emphasis on early planning, promotion and creating a clear sense of anticipation around larger events. The PTA committee wants parents to know that the fairs will not simply be a repeat of the previous year, but that there will be new attractions, experiences and reasons to come along. This will mean planning attractions and partnerships further in advance, promoting events more consistently across our social media and school communications, and listening more closely to what parents and children actually want from PTA events. EM thanked all of those who have volunteered, attended an event, bought something, donated a prize, shared a post, approached a business, joined the committee or simply encouraged the PTA. EM further thanked the committee for their contributions.	
6	Thanks to supporters/sponsors SC introduced herself as the current raffle and sponsorship lead. SC noted that the school has a great network of parents, businesses and school colleagues and that CTS is well regarded amongst local schools for such a network. SC reminded the meeting that the PTA touches every part of school life and the children really value the memorable events that are organised and arranged by the PTA. SC thanked EM and AY in their role as co-chairs and the incoming and outgoing committee members. SC thanked the following in particular: <u>Corporate sponsors</u> Atlas Property Dance Gallery Café Zee Trailfinders Rugby <u>Volunteers</u> Class reps/teachers/staff network Esther Brown – second hand uniform coordinator Maddy Gerosa – after school fundraising dance events <u>CTS staff</u> Michael and Adam – the PTA cannot function without the brilliant caretakers. <u>SLT and teachers</u> – they provide amazing support, in particular Katie Tramoni and Diane Harris.	SC

7	Treasurer's Report and Approval of Accounts TN introduced herself as the current treasurer and noted the fantastic commitment of the PTA. All funds raised go back to the school and the children who are at the heart of the school. TN noted that 2025-26 financial year was another successful year with a focus on raising more with less resource and exploring more sponsorship and matched funding opportunities, whilst recognising the economic hardship that many families are experiencing (as such, no fundraising target was set). TN was very pleased to report this strategy resulted in some excellent fundraising efforts, with the following successful events: Christingle Fair (income: £9,298, profit: £7,247) Summer Fair (income: £13,116, profit: £8,608) School Discos (income: £3,015, profit: £1,441) Total amount raised: income: £45,475 profit: £33,361 TN continued with a financial summary of the PTA accounts and proposed a sum of £32,000 donation to the school, plus £3,000 to the hardship fund. TN requested approval of the draft accounts and authorisation for the PTA committee to file them with the Charity Commission pending an independent review, and assuming no material changes. Proposed by: TN Seconded by: ML	TN
8	SLT address KT opened with a huge thank you to all PTA committee members past and present, and all parent volunteers for their hard work in the current climate, whilst also keeping in mind the spirit of fun of all of the events which the children really value and enjoy. KT agreed with the suggested donation of £32,000 to the school, plus £3,000 to the hardship fund. KT emphasised that the school did not take the amazing and impactful amount of money for granted and the hard work of the PTA behind the scenes. KT reiterated the SLT's gratitude for the time the PTA has dedicated to the school's vision and to building on the aspirational community of which the school is so proud. KT also noted that the PTA should be proud of raising the amounts it had this year, and that the school governors were also seeing a decline in contributions from families in the current climate. KT noted that the children's lasting memories of the school are intrinsically linked with the PTA events and the community it has built for them – in particular the Summer and Christmas fairs and the sense of belonging that those events provide to the children. KT noted that many of the Year 6 leavers mentioned PTA events as their favourite moments of school, and it was those memories they carried with them as they left the school for pastures new.	KT/DH

	The PTA has raised a phenomenal amount of money, and the contribution makes a real difference to the school. Schools are increasingly being asked to do more with less and KT noted that CTS has specialist teachers, a sensory room, specialist sports teachers, music directors – all high quality provision within a mainstream school with c.900 students on the roll from a variety of socio-economic backgrounds. As with many schools, CTS' expenditure is more than its income, but the school does not have a deficit budget due to private income (including PTA funds). KT noted how the previous year's funds (2025-26) were spent, particularly: • Digital workshops for parents (Smartphone Free Childhood/One Collective Power) • Grove playground SNUG play equipment • Reflective keyrings and other road safety week resources (joint initiative between school and PTA which is particularly important given the location of the school sites to major roads) • Y6 Leavers' Book • Gardening equipment for break times and playgrounds • Purchase of high quality library books for all year groups, as chosen by pupils and communicated to them that these are as a result of PTA fundraising by both children and parents • The hardship fund which is used to help those most in need (noting the success and discretion of the +1 approach on ParentPay for school trips and activities) KT continued by discussing the wish list for the 2026-27 donation of £32,000 including: • Hardship fund (£3,000 separate to the donation above) for those families most in need • Grove climbing frame contribution (approx. £12,000) • Classroom fans for every classroom in light of changing weather (£1,000) • Google Chromebooks (laptops) for Grove and Broadway (£15,000) to support changing curriculum requirements expected next year • Digital workshops for parents (Y5 Safer Screens - £350, Digital Parenting Support - £1,000) • Road Safety Week Initiative (£650) • Contribution to Y6 leavers' professional production fund (7 week training for all Y6 pupils) and leavers' book (£2,000) KT and DH thanked EM and the rest of the committee for their commitment to the PTA in the past year.	
9	Discuss and agree donation ML requested approval for the PTA 2025-6 donation and spend wish list. Proposed by: SC Seconded by: JR	ML
10	Election of PTA executive committee 2026-7 Stepping down: Donna Elsey, Victoria Maskens, Marian Labib, Sarah Beattie, Joanna Bartocha and Helen Ward. ML thanked them all for their dedication, time and support.	ML

	Remaining: Emily Murphy, Annabel Young, Tamsin Newman, Dimitra Petrelli, Becky Blackwell & Stephanie Crombach. Welcoming new committee members: Sarah Manjaly, Holly Alliston, Apple Innes and Jantira Raftery. <table><tr><th>Name</th><th>Position</th><th>Nominator</th><th>Seconder</th></tr><tr><td>Emily Murphy</td><td>Chair</td><td>TN</td><td>SC</td></tr><tr><td>Annabel Young</td><td>Vice Chair</td><td>EM</td><td>TN</td></tr><tr><td>Tamsin Newman</td><td>Treasurer</td><td>ML</td><td>JR</td></tr><tr><td>Jantira Raftery</td><td>Secretary</td><td>ML</td><td>EM</td></tr><tr><td>Becky Blackwell</td><td>Volunteers Lead</td><td>TN</td><td>JR</td></tr><tr><td>Emily Murphy</td><td>Communications Lead</td><td>TN</td><td>SC</td></tr><tr><td>Stephanie Crombach</td><td>Raffle & Sponsorship Lead</td><td>TN</td><td>ML</td></tr><tr><td>Apple Innes</td><td>Fundraising & Partnerships Lead</td><td>JR</td><td>TN</td></tr><tr><td>Dimitra Petrelli</td><td>Committee Member</td><td>JR</td><td>TN</td></tr><tr><td>Holly Alliston</td><td>Committee Member</td><td>JR</td><td>TN</td></tr><tr><td>Sarah Manjaly</td><td>Committee Member</td><td>JR</td><td>TN</td></tr></table>	Name	Position	Nominator	Seconder	Emily Murphy	Chair	TN	SC	Annabel Young	Vice Chair	EM	TN	Tamsin Newman	Treasurer	ML	JR	Jantira Raftery	Secretary	ML	EM	Becky Blackwell	Volunteers Lead	TN	JR	Emily Murphy	Communications Lead	TN	SC	Stephanie Crombach	Raffle & Sponsorship Lead	TN	ML	Apple Innes	Fundraising & Partnerships Lead	JR	TN	Dimitra Petrelli	Committee Member	JR	TN	Holly Alliston	Committee Member	JR	TN	Sarah Manjaly	Committee Member	JR	TN	
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11	General Business The following approvals were requested: 1) to add EM as authorised signatory from the Metro Bank Business Account Mandate 2) for TN to set up a NatWest account Proposed by: TN Seconded by: EM	TN																																																
12	AOB - ML noted that a separate committee would be set up shortly for Year 6 2027 leavers’ events to liaise with SLT on school and PTA run events. - ML reminded those present that there is a PTA volunteers’ group on WhatsApp which would be shared following the meeting and via the class reps for all parents to join. - KT and JR discussed the school sharing details of preferred fans for each classroom if parents wished to purchase as part of a PTA initiative ahead of summer term. - EM thanked those present for attendance and closed the meeting.	ML EM JR																																																